

Revision Instructions 3/1/23 Revision to Model ACOP

Remove Pages	Insert Pages	Changes Made in ACOP
Revision Page	Revision Page	Added new revision date
Title Page	Title Page	Updated copyright date for title page for approval by HA Board of Commissioners and submission to HUD
TOC-1 thru TOC-16 (Entire TOC)	TOC-1 thru TOC-16	Updated TOC
Intro-i thru Intro-vi (Entire Intro)	Intro-i thru Intro-iv	Deleted the section on HOW TO USE THE MODELACOP which is explained in this Revision Instructions file, deleted the section on ABOUT THE MODEL ACOP AND THE PUBLIC HOUSING LEASE , repaginated entire Intro chapter, and deleted the word “model” throughout the Intro chapter. Deleted the VAWA Reauthorization Act of 2013 web link and added the VAWA Resources web link on p. Intro-iii
2-3 thru 2-20	2-3 thru 2-22	Corrected formatting in 7th bullet and deleted text in 8th bullet on p. 2-3 Added new 2-I.C. DISCRIMINATION COMPLAINTS , updated heading under this to General Housing Discrimination Complaints , and revised text and PHA Policy under this heading on p. 2-5 Repaginated pp. 2-6 through end of chapter Added new Complaints under the Equal Access Final Rule [Notice PIH 2014-20] heading and new PHA Policy on p. 2-6 Added new VAWA Complaint Processing [Notice FHEO 2023-01] heading and new PHA Policy on p. 2-7
3-3/4	3-3/4	Updated text in 1st bullet, and in last paragraph of PHA Policy on p. 3-4
3-21/22	3-21/22	Updated text in 2nd paragraph on p. 3-21 Updated text in 5th bullet on p. 3-22
3-33 thru 3-38	3-33 thru 3-40	Updated text in 3rd indented paragraph under PHA Policy on p. 3-33 Updated 3-III.F heading, updated 1st paragraph, added new bullet, updated Notification paragraph and first two paragraphs of PHA Policy on p. 3-35 Repaginated pp. 3-35 through end of chapter Updated text under Victim Documentation PHA Policy on p. 3-36 Updated text in last paragraph on p. 3-37
4-13 thru 4-16	4-13 thru 4-16	Updated text in 2nd paragraph continuation of PHA Policy on p. 4-13 Updated formatting in Local Preferences paragraph, and updated text in 3rd paragraph of PHA Policy on p. 4-16
4-23/24	4-23/24	Updated formatting in 2nd PHA Policy and updated text in last paragraph on p. 4-24

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5-5/6	5-5/6	Updated text in 2nd paragraph of PHA Policy on p. 5-6
6-47/48	6-47/48	Added new 5th bullet text on p. 6-47
6-53/54	6-53/54	Updated 1st paragraph under <i>Temporary Hardship</i> on p. 6-53
6-57 thru 6-60	6-57 thru 6-60	Added text in 1st paragraph on p. 6-58 Added text in 1st paragraph under Family Choice in Rents on p. 6-59 Added text in 1st paragraph under Switching from Flat Rent to Income-Based Rent Due to Hardship on p. 6-60
7-17/18	7-17/18	Updated text in last paragraph of PHA Policy on p. 7-18
7-27/28	7-27/28	Deleted what had been the 1st two paragraph of PHA Policy on p. 7-28
8-1/2	8-1/2	Under 8-I.A. , corrected formatting in 1st paragraph, updated text in 2nd and 3rd paragraphs, and added new last paragraph on p. 8-1
8-19/20	8-19/20	Updated text in Effective Date example paragraphs on p. 8-20
9-1 thru 9-4	9-1 thru 9-4	Added text to 1st paragraph, and corrected formatting in Part II paragraph on p. 9-1 Updated text in 1st paragraph on p. 9-3
9-9/10	9-9/10	Updated reference in PART II heading and 2nd paragraph, and corrected formatting in 2nd paragraph and Frequency of Reexamination PHA Policy paragraph on p. 9-9 Corrected formatting in 1st paragraph on p. 9-10
11-1/2	11-1/2	Added new last bullet on p. 11-2
11-13/14	11-13/14	Added text in 1st paragraph on p. 11-13
11-19/20	11-19/20	Added new last bullet on p. 11-20
12-1 thru 12-4	12-1 thru 12-4	Updated text in 2nd paragraph and PIH Policy 2nd and 3rd paragraphs on p. 12-2 Updated text in last paragraph under 12-I.C. on p. 12-3
12-9 thru 12-14	12-9 thru 12-14	Updated text in 2nd to last paragraph of PHA Policy on p. 12-10 Updated text in 3rd paragraph of PHA Policy on p. 12-12 Updated text in 2nd indented paragraph of PHA Policy on p. 12-14
13-1 thru 13-4	13-1 thru 13-4	Added text in Part II paragraph on p. 13-1 Corrected formatting in 1st paragraph of PHA Policy on p. 13-3

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13-7 thru 13-34	13-7 thru 13-36	<p>Added new 13-II.J. OVER_INCOME FAMILIES section with new PHA Policy, new Over Income Limit subsection with new PHA Policy on p. 13-8</p> <p>Added new Decreases in Income subsection with new PHA Policy and new Initial Notice of Over Income Status subsection with new PHA Policy on p. 13-9</p> <p>Added new Second Notice of Over Income Status subsection with new PHA Policy on p. 13-10</p> <p>Added new Final Notice of Over Income Status subsection with new PHA Policy on p. 13-11</p> <p>Updated text in 1st paragraph on p. 13-18</p> <p>Updated text in Other Good Cause paragraph on p. 13-20</p> <p>Deleted the Over Income Families subsection and PHA Policy that had formerly been on pp. 13-18 and 13-19</p> <p>Updated text in 2nd paragraph on p. 13-22</p> <p>Updated text in 2nd indented paragraph of PHA Policy on p.13-24</p> <p>Updated text in 13-III.F. heading and in 1st paragraph, and added new bullet and last paragraph on p. 13-27</p> <p>Updated text in 1st paragraph and 1st bullet on p. 13-28</p> <p>Updated text in 1st paragraph and 1st indented paragraph under the first PHA Policy, and in 1st paragraph under the Documentation of Abuse PHA Policy on p. 13-29</p> <p>Updated text in 1st paragraph on top of page and in PHA Policy last paragraph on p. 13-30</p> <p>Updated text in 2nd paragraph under 1st PHA Policy on p. 12-34</p>
14-1/2	14-1/2	Updated text in 2nd to last paragraph on p. 14-2
14-29 thru 14-34	14-29 thru 14-34	Updated text throughout EXHIBIT 14-1 GRIEVANCE PROCEDURE sample procedure on pp. 14-29 through end of chapter
16-1/2	16-1/2	Updated text in Part VII paragraph on p. 16-1
16-7 thru 16-10	16-7 thru 16-10	<p>Updated PIH notice reference in 16-II.B. heading, and updated text below Establishing Flat Rents on pp. 16-7</p> <p>Repaginated pp. 16-7 and 16-8</p> <p>Corrected formatting in paragraph under Refusal to Enter into An Agreement on p. 16-10</p>
16-17 thru 16-20	16-17 thru 16-20	<p>Updated text in 2nd paragraph under 16-V.A. on p. 16-17</p> <p>Updated text in continuation of PHA Policy in 1st indented paragraph on p. 16-18</p> <p>Updated “Domestic Violence...” Subheading and last paragraph on p. 16-19</p>

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16-23 thru 16-44	16-23 thru 16-46	<p>Updated text in 1st paragraph and added bullet under this paragraph on p. 16-23</p> <p>Repaginated pp. 16-23 through end of chapter</p> <p>Updated text in bullet for the term <i>domestic violence</i>, and added new bullet for term <i>economic abuse</i> on p. 16-24</p> <p>Added new bullet for term <i>technological abuse</i> on p. 16-25</p> <p>Updated PIH notice number in paragraph between the two PHA Policies on p. 16-26</p> <p>Updated text in 1st paragraph and (3) paragraph and updated notice reference in following paragraph, and updated text in 1st paragraph under PHA Policy on p. 16-27</p> <p>Updated text in Discretion to Require No Formal Documentation PHA Policy paragraph on p. 16-28</p> <p>Updated text in 1st paragraph on p. 16-29</p>
GL-3 thru GL-14	GL-3 thru GL-16	<p>Updated VAWA acronym on p. GL-3</p> <p>Added <i>Alternative non-public housing rent</i> term on p. GL-4</p> <p>Repaginated pp. GL-4 through end of Glossary chapter</p> <p>Updated <i>Domestic violence</i> term on p. GL-6</p> <p>Added <i>Economic abuse</i> term on p. GL-7</p> <p>Updated <i>Flat Rent</i> term on p. GL-8</p> <p>Added <i>Human trafficking</i> term on p. GL-9</p> <p>Added terms for <i>Non-public housing over-income family</i>, <i>Over-income family</i>, and <i>Over-income limit</i> on p. GL-11</p> <p>Added <i>Technological abuse</i> term and updated name and definition of <i>Violence Against Women ACT (VAWA)</i> term on p. GL-14</p>